

The GRAB Trust

GROUP FOR RECYCLING IN ARGYLL & BUTE

The GRAB Trust
c/o Argyll & Bute Council
Kilmory
Lochgilthead
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MINUTES

**For the 16th GRAB Trust Annual General Meeting
SNH Offices, Kilmory Industrial Estate, Lochgilthead
Friday 18 December 2015 at 10.30am**

Present:	Elaine Walton (Chairman)	Director
	David Kerr	Argyll & Bute Council
	Roddy McCuish	Argyll & Bute Council
	Neil MacIntyre	Argyll & Bute Council
	Dave Protherough	Kayak Islay
	Laura Blair	Ricardo Energy & Environment
	Julie Fairbrass	The GRAB Trust
	Jean Kennedy	The GRAB Trust

1. Chair's Welcome

Elaine welcomed everyone to the meeting.

2. Apologies

David Lyon, Mary Turner

3. Minutes of Previous AGM

Agreed.

4. Annual Report

- Julie read a summary of the Annual Report for 2014/15.
- There is a small reserve of £4,500 when the reserve should actually be £21,000. The LORI deficit, which is partly due to the opening of the Mill Lane shop, is eating into the restricted funds and Julie and Jean are partly paid from this reserve. It was agreed that we need to get to a reserve which is appropriate.
- Janie and Michaela have each delivered beach school workshops to six schools since August.

- The recycling workshops are continuing and are being carried out by Terry Donovan on a contractual basis.
- The Seaside Awards need to be disbanded due to the cost and lack of staff to deal with the lengthy process of completing the application and the ongoing process of keeping the noticeboards up to date.
- Fifty-two tonnes of waste diverted this year via the LORI project.
- The staff training programme is ongoing. First Aid training has just been completed in respect of the LORI project.
- LORI has been accredited with Revolve and this will continue in the New Year.
- Neil is of the opinion that the costs should be covered by the Council for community work placements. Julie to contact the responsible person in the Council's criminal justice section to enquire about ILA grant funding these placements. ***Julie to action***
- Dave suggested that an abbreviated version of the customer care course could be helpful for placements.
- Julie stressed that we need new funding sources but the beaches funding is in place for two years.

5. Accounts

- Julie has sent the accounts to OSCR and Companies House.

6. Resolutions

- No.

7. Appointment of Directors

Two new Directors were introduced to the meeting – Laura Blair and Councillor Neil MacIntyre.

Laura gave a resume of her career commencing with Aberdeen City Council to her present employment with Ricardo Energy & Environment. She has been involved at various times with Zero Waste Scotland, SEPA and the Scottish Government. She was instrumental in the preparation of the training grants report for the Zero Waste litter programme.

Neil is a Councillor for the Oban area. He has a special interest in recycling and will fight our corner hard. He feels that we need to be innovative in our approach.

Elaine nominated the two Directors and David Kerr seconded the nomination.

8. Appointment of Auditors

The independent examiner will continue to be Peter Cupples of Argyll & Bute Council.

9. AOCB

Neil asked if we had received a contribution from the Oban Common Good Fund for a new van and it was confirmed that this had indeed happened. He intends to visit the LORI site soon.

Julie pointed out that the staff at LORI are far happier now since the personnel changes. They have clear roles and responsibilities.